

Close Software Evaluation Scorecard

Compare up to three vendors across eight key criteria

How to Use This Scorecard

- Enter the names of up to three vendors you're evaluating
- Set the importance weight for each criterion (1=Low, 2=Medium, 3=High)
- Rate each vendor on a scale of 1-5 for each criterion
- Review the weighted totals to see which vendor best matches your needs

Vendor A

Enter vendor's name

Vendor B

Enter vendor's name

Vendor C

Enter vendor's name

Weight

1

2

3

ERP Compatibility

Works seamlessly with your current systems without requiring migration or replacement

Vendor A

1

2

3

4

5

Vendor B

1

2

3

4

5

Vendor C

1

2

3

4

5

Weight

1

2

3

Multi-Entity Support

Handles currency translation, intercompany eliminations, and consolidation workflows

Vendor A

1

2

3

4

5

Vendor B

1

2

3

4

5

Vendor C

1

2

3

4

5

Weight

1

2

3

Reconciliation Automation

AI-powered matching that actually reduces manual work, not just organizes it

Vendor A

1

2

3

4

5

Vendor B

1

2

3

4

5

Vendor C

1

2

3

4

5

Weight

1

2

3

Audit Readiness

Automatic audit trails, versioning, and documentation built into workflows

Vendor A

1

2

3

4

5

Vendor B

1

2

3

4

5

Vendor C

1

2

3

4

5

Weight

1

2

3

Reporting Flexibility

Real-time dashboards and drill-down capabilities vs static exports

Vendor A

1

2

3

4

5

Vendor B

1

2

3

4

5

Vendor C

1

2

3

4

5

Weight

1

2

3

Time to Value

Implementation timeline and speed to realize benefits

Vendor A

1

2

3

4

5

Vendor B

1

2

3

4

5

Vendor C

1

2

3

4

5

Weight

1

2

3

AI Capabilities

Genuine automation vs Marketing buzzwords

Vendor A

1

2

3

4

5

Vendor B

1

2

3

4

5

Vendor C

1

2

3

4

5

Weight

1

2

3

User Experience

Designed for finance professionals, not IT engineers

Vendor A

1

2

3

4

5

Vendor B

1

2

3

4

5

Vendor C

1

2

3

4

5

Scoring Grid

- Vendor A, B, C columns (user enters vendor names)
- Weight selector: 1, 2, 3 for each criterion
- Score buttons: 1, 2, 3, 4, 5 for each vendor per criterion

Weighted Totals

Vendor A

-

Vendor B

-

Vendor C

-